This checklist is used to facillitate and record the testing of used computers for key functionality.

Database ID: 12693 Manufacturer: Dell-Inc. Date: November 5, 2026
Model: OptiPlex 3020 Serial#: 5C24FZ1 Version: 3.24.0 beta

5C24FZ1

Cosmetic Categories

ID: Incomplete / Damaged ☐	x Send for Material Recovery
LVR: Low Value Remarketable ☐	x Cosmetic blemishes are consistent with wear, including multiple dents, discoloration, and light to heavy scratches x Damage to latches, hinges, keyboards, etc. x Some parts, panels, bezels, or covers may be missing OR x Cosmetic blemishes include scratches and/or other surface imperfections from consistent use, but equipment is in good condition overall x Minor wear of labeling may be visible x Small dents and small areas of discoloration may be present from the removal of tags x No damage to latches or hinges, nor any missing parts, panels, bezels, or covers
HVR: High Value Remarketable ☑	x Cosmetic blemishes include minor scratches and/or other surface imperfections from consistent use, but equipment is in good condition x Minor wear of labeling may be visible x Minor dents and areas of discoloration from the removal of tags x No missing parts OR x Overall excellent cosmetic condition x May have light scratches or other minor blemishes from normal wear x Minor cosmetic blemishes have no impact on the system's overall functionality or performance x Fully cleaned with all non-original labels removed x No missing parts

Function Categories

INF: Incomplete / Nonfunctional ☐	x Send for Material Recovery
RI: Remarketable Incomplete ☑	x A subset of the primary functions of the device that an ordinary user of the device expects to function are verified working through manual or software tests x Software may not be loaded or configured x Hardware required for key functions to be tested may have been removed after testing (e.g. Hard Drive) x May be missing components or parts not essential to key functions x Secondary functions may not be tested or working x May not include Focus Materials (e.g. Battery) that are not working or not tested x All missing components or parts will be listed for each item
RC: Remarketable Complete ☐	x All hardware is tested and verified working through manual or software tests x No missing or damaged components or parts x Software not loaded or configured x No hardware defects

Key Component	Technical Specifications	Other description
Hard Drive	(320 GB) Enhanced	10497
HDD Info	7200	
RAM	4G	
LCD Screen	1920x1080	
Battery		
CPU	Pentium G3220	3000MHz
Wi-Fi	No	

***Missing or removed components after testing must be disclosed to the buyer prior to sale**

Additional Information:

Database ID: **12693**
Scan QR code before shipping this unit for sale
8.0.29 Rev 2